

To: Members of the Partnerships
Scrutiny Committee

Date: 29 March 2019

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Dear Councillor

You are invited to attend a meeting of the **PARTNERSHIPS SCRUTINY COMMITTEE** to be held at **10.00 am** on **THURSDAY, 4 APRIL 2019** in **CONFERENCE ROOM 1A, COUNTY HALL, RUTHIN.**

PLEASE NOTE THAT THERE IS A BRIEFING FOR ALL ELECTED MEMBERS AT 9.15 A.M. IMMEDIATELY PRIOR TO THE MEETING.

Yours sincerely

G. Williams
Head of Legal, HR and Democratic Services

AGENDA

PART 1 - THE PRESS AND PUBLIC ARE INVITED TO ATTEND THIS PART OF THE MEETING

1 APOLOGIES

2 DECLARATION OF INTERESTS (Pages 5 - 6)

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

3 URGENT MATTERS AS AGREED BY THE CHAIR

Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

4 MINUTES OF THE LAST MEETING (Pages 7 - 14)

To receive the minutes of Partnerships Scrutiny Committee held on 14 February 2019 (copy enclosed).

5 DENBIGH INFIRMARY

To receive a presentation from Betsi Cadwaladr University Health Board representatives regarding future plans for the provision of services at Denbigh Infirmary.

10.10 a.m. – 10.45 a.m.

6 HEALTH BOARD CAPITAL PROJECTS UPDATE

To receive a presentation from Betsi Cadwaladr University Health Board representatives regarding progress with capital projects in Denbighshire relating to North Denbighshire Community Hospital Project, Corwen Health Centre, Ruthin Clinic and the development of the Community Resources Teams.

10.45 a.m. – 11.30 a.m.

~~~~~ **BREAK** ~~~~~

**7 SCRUTINY WORK PROGRAMME (Pages 15 - 32)**

To consider a report by the Scrutiny Coordinator (copy enclosed) seeking a review of the committee’s forward work programme and updating members on relevant issues.

**11.45 a.m. – 12 noon**

**8 FEEDBACK FROM COMMITTEE REPRESENTATIVES**

To receive any updates from Committee representatives on various Council Boards and Groups.

**12 noon**

**PART 2 - CONFIDENTIAL ITEMS**

No Items

**MEMBERSHIP**

**Councillors**

Jeanette Chamberlain-Jones (Chair)

Emrys Wynne (Vice-Chair)

Joan Butterfield

Melvyn Mile

Gareth Davies

Andrew Thomas

Hugh Irving

Rhys Thomas

Pat Jones

David Williams

Christine Marston

**COPIES TO:**

All Councillors for information  
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Town and Community Councils

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## LOCAL GOVERNMENT ACT 2000

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### Code of Conduct for Members

### DISCLOSURE AND REGISTRATION OF INTERESTS

I, *(name)*

a \*member/co-opted member of  
*(\*please delete as appropriate)*

**Denbighshire County Council**

**CONFIRM** that I have declared a \***personal / personal and prejudicial** interest not previously declared in accordance with the provisions of Part III of the Council's Code of Conduct for Members, in respect of the following:-  
*(\*please delete as appropriate)*

Date of Disclosure:

Committee *(please specify)*:

Agenda Item No.

Subject Matter:

Nature of Interest:

*(See the note below)\**

Signed

Date

\*Note: Please provide sufficient detail e.g. 'I am the owner of land adjacent to the application for planning permission made by Mr Jones', or 'My husband / wife is an employee of the company which has made an application for financial assistance'.

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## PARTNERSHIPS SCRUTINY COMMITTEE

Minutes of a meeting of the Partnerships Scrutiny Committee held in Conference Room 1A, County Hall, Ruthin on Thursday, 14 February 2019 at 10.00 am.

### PRESENT

Councillors Joan Butterfield, Jeanette Chamberlain-Jones (Chair), Gareth Davies, Pat Jones, Christine Marston, Melvyn Mile, Andrew Thomas, Rhys Thomas, David Williams and Emrys Wynne

**Cabinet Lead Members** - Councillor Tony Thomas attended for item 5.  
Councillor Mark Young attended for item 6.  
Councillor Huw Hilditch- Roberts attended for item 7.

**Observers** – Councillor Glenn Swingler and Martyn Holland.

### ALSO PRESENT

Corporate Director: Communities (NS); Head of Planning and Public Protection (EJ); Built Environment Manager (GR); Business Manager (IM); Head of Education & Children Services (KE); Principal Manager (JW); Families First Programme Manager (J J-H); Scrutiny Coordinator (RE) and Committee Administrator (SJ).

#### 1 APOLOGIES

Apologies for absence were received from Councillor Hugh Irving

#### 2 DECLARATION OF INTERESTS

Councillor Emrys Wynne declared a personal interest in item 5 due to his role as a Magistrate.

#### 3 URGENT MATTERS AS AGREED BY THE CHAIR

No urgent matters were raised.

#### 4 MINUTES OF THE LAST MEETING

The minutes of the meeting of the Partnerships Scrutiny Committee held on 20 December 2018 were submitted.

The Chair thanked officers and praised the high standard of minutes from the previous meeting

**RESOLVED** that, the minutes of the Partnerships Scrutiny Committee meeting held on 20 December 2018 be received and approved as a correct record.

#### 5 ENVIRONMENTAL ENFORCEMENT PROVISION

The Lead Member for Housing, Regulation and the Environment introduced the Built Environment and Public Protection Manager's report (previously circulated) the purpose of which was to consult on the draft specification of the contract for the provision of environmental crime enforcement services for the county. Members were briefed by the Lead Member on the background and the reasons why the Council was seeking a new provider to deliver environmental crime services, following Kingdom Security Limited's decision to withdraw from their contract for providing the service to the Council in August 2018. Prior to Kingdom's decision to withdraw from its contract with the Council it had become apparent that some residents were not happy with the company's approach to environmental crime enforcement. Following Kingdom's departure elected members had made it clear that the focus of any future contract should be on enforcement activities relating to dog fouling, with a particular emphasis on educating offenders and residents on the dangers posed by dogs fouling and on the importance of abiding with Public Space Protection Orders (PSPO) relating to the control of dogs. Whilst the draft contract specification presented to the Committee for consideration focussed on dog-related crime it did also make provision for the appointed contractor to enforce against other environmental crimes, such as littering, begging etc. The Lead Member stressed that environmental crime enforcement services had never been delivered by the Council in-house, therefore the cost of establishing and in-house service, estimated to be between £200K and £250K, would be prohibitive. He also advised that enquiries had been made with respect of the potential of collaborating regionally to deliver environmental crime enforcement services, however this would not be viable in the near future, although collaboration with Conwy County Borough Council in relation to procuring environmental crime enforcement services may be an option in the not too distant future. Denbighshire's draft contract specification had been shared with Conwy CBC with a view to exploring the viability of tendering for services jointly in the future.

Members were advised by the Head of Planning and Public Protection that proposed new approach for dealing with environmental crime was made up of three separate elements:

- communication with the public to raise awareness and instil a sense of personal responsibility, with a view to get community buy-in to the aims and objectives of the anti-fouling strategy and this type of anti-social behaviour (ASB)
- clean and tidy streets, the work of the Streetscene team and their proactive approach in notifying the Public Protection Service of problem areas with a view to the Service targeting the area with posters and leaflets
- enforcement action (including delivering educational sessions in schools and to community groups etc.)

The Built Environment and Public Protection Manager advised that Kingdom had delivered environmental crime enforcement services for Denbighshire for approximately 5 years. During that time the company's contract with the Council had been effectively managed and monitored by the Public Protection Officer: Community Safety.



Responding to members' questions the Lead Member, Head of Planning and Public Protection, and Built Environment and Public Protection Manager advised that:

- the decision to outsource the service and procure services from an external provider had already been taken by Cabinet at its meeting in September 2018, the purpose of the report to the Committee was to consult with members on the contract specification;
- the Council's Education Service was of the view that there was a gap in this type of education within the county's schools and that pupils would benefit from learning about environmental crime and understating there, and their family's responsibilities in this area;
- whilst Kingdom Security Limited were operating in Denbighshire the county rated highly on the street cleanliness index;
- whichever company was eventually successful in being awarded the contract, they would be managed and monitored by the Public Protection Officer: Community Safety in the same way as he had managed Kingdom Security Ltd;
- costings etc. for a number of potential options for delivering the service had been provided in the report presented to Cabinet in September 2018. Member requested that a copy of this report be circulated to them;
- due to the very nature of the service delivering it would never be easy, neither would it be a popular service to deliver. If the Council decided to deliver this service itself, its reputation with the public would suffer. However, there were private companies that did deliver these types of services. Some 'soft marketing' testing had already been done which had resulted in four or five companies showing an interest in tendering to deliver the service in due course;
- the draft contract specification did stipulate that generally officers delivering the service would wear "a distinctive non-black hi-visibility uniform of a description that present a clear and friendly appearance to all sections of society";
- once the contract was let officers and representatives from the successful company would visit all Member Area Groups (MAGs) with a view to introducing themselves and interacting with local members in relation to their wards;
- as part of the income generation aspect of the draft contract specification the Council had considered the proposed delivery model's fixed costs and potential penalty sharing. With a view to securing a deliverable service one potential option would be for the service provider to keep 95% of the Fixed Penalty Notice (FPN) with the remaining 5% being paid to the Council. These were only indicative figures at present;
- residents may also in future be able to assist the Council to target dog fouling hotspots in the county by using a mobile phone app that would enable them to take a photograph of an incident and send it to the Council immediately with location details. Receipt of this type of 'live' information would enable the Council to deploy appropriate resources to those areas far quicker than was currently possible;
- that the Council could take action with regards to dog owners who did not comply with dog control orders in designated PSPO areas. In other areas

- social media etc. could be used as a mode of communicating with residents with regards to their duties and responsibilities as dog owners;
- when tendering for the contract the prospective providers would be expected to draw-up a robust and viable business plan that would ensure that they could deliver the service in line with the contract specification. How they met their overheads and liabilities and generated a profit would need to form part of their business plan;
  - to withdraw from delivering the contract at a date in the future the provider would be required to give the Council a month's notice to terminate its contract; and
  - they were confident that a number of interested companies would bid for the contract once it was advertised. However, if no interested bidder came forward the contract specification would be reviewed

Members suggested that interaction with pupils in the county's schools could also include arranging poster competitions as a method of consolidating their learning and communicating it to the wider community. It was also important to educate children, particularly secondary school pupils, on how to responsibly dispose of all types of litter, including fast-food packaging. The Committee also stressed that close working and liaison between environmental crime enforcement officers and local elected members was key in order to secure an effective environmental crime enforcement service.

At the conclusion of the discussion, having considered the report and its contents along with the answers given to the questions raised, the Committee by a majority of 7 votes to 3:

*Resolved: - subject to the above observations –*

- (i) to support the draft contract specification set out in Appendices A and B to the report to enable officers to proceed to the tender stage of procuring an external provider to deliver enforcement of environmental crime services in the County*

## **6 DENBIGHSHIRE CCTV PARTNERSHIP UPDATE**

The Lead Member for Corporate Standards introduced the Head of Planning and Public Protection's report (previously circulated) which provided members with an update on the CCTV Partnership, its governance arrangements, along with an assessment of its effectiveness in delivering the service, information on the Service Level Agreement (SLA) with Cheshire West and Chester Council to deliver the service and work underway to develop a more sustainable future for the service. Attached to the report was a recent Internal Audit (IA) review of the service (Appendix 2) and a confidential operational update report on the service provided by Cheshire West and Chester Council (CWaCC).

The Committee was briefed on the Partnership's establishment by the Head of Planning and Public Protection. Due to financial constraints the Council was unable to continue to provide a CCTV service, which was a non-statutory service. However, the service was valued by the communities it served and North Wales

Police (NWP) and as a result alternative arrangements were devised for its delivery, hence the establishment of the Partnership consisting of Prestatyn, Rhuddlan and Rhyl Town Councils, North Wales Police and Denbighshire County Council. The Partnership delivered a CCTV service which was not monitored on a 24/7 basis, however the partners were keen to explore potential options for developing a more sustainable and resilient future for the service. Following consideration of a number of options a decision was taken to enter into a 3 year Service Level Agreement (SLA) with Cheshire West and Chester Council which resulted in pictures being beamed from all cameras owned by the Partnership being beamed over to CWACC for 24/7 reactive monitoring. CWACC have immediate communication routes with NWP which enables them to alert them immediately they become aware of a developing situation. To facilitate broadcasting the pictures direct to CWACC investment was made in a new server. Going forward there are plans to contact other city and town councils to explore whether they would be interested in joining the Partnership in order to benefit from a reactive monitoring service. Each city and town council would need to make a judgement on the benefits to them of being able to access the service for an initial outlay costs and an annual contribution based on the number of cameras operated in their area. Members were advised that as the SLA with CWACC was a new arrangement officers had requested the Council's Internal Audit department to undertake a review of the arrangement with a view to providing assurances that the Council had robust governance and contract management procedures in place to manage risks, monitor performance etc. That review had given a medium assurance rating, it had identified minor weaknesses in the management of risks and/or controls but no risk to the achievement of objectives. All three risks identified under the review had since been addressed.

Responding to members' questions the Lead Member and Head of Planning and Public Protection:

- advised that the service provided under the SLA was very cost effective and well-governed;
- confirmed that each town council within the Partnership made a financial contribution towards the service based on the number of cameras operating in their area. Similarly Council services who had CCTV cameras also provided a financial contribution as did NWP who used footage as evidence for prosecution;
- advised that the Partnership operated approximately 80 cameras across the three towns. Following a rationalisation/prioritisation programme 32 cameras within the towns had been designated as priority cameras based on their crime and disorder and community importance. The remaining 48 cameras had been categorised as lower priority in the event of a breakdown etc.
- advised that newer, more modern cameras were particularly useful as they aided the Police with respect of facial recognition. These cameras were extremely expensive and required instant internet access;
- confirmed that work was about to commence on marketing the benefits of the Partnership to potential partners, which would include providing details them of the estimated costs to them of jointing the Partnership;
- advised that NWP provided the Partnership Board with a quarterly update on crime etc. in the area. This report highlighted crime and anti-social behaviour hotspots etc.;

- confirmed that a strong working relationship existed between the Partnership and CWACC;
- advised that there was no evidence at present of a need for 24 hour monitoring of the cameras, present reactive monitoring arrangements were proving to be effective;
- advised that NWP had a small number of mobile CCTV cameras which could be deployed in areas where there were concerns about crime levels etc. Town and community councils who had concern about crime levels in their areas should contact NWP to seek their assistance and discuss whether it would be appropriate to seek them to locate these cameras on a temporary basis in their area; and
- confirmed that whilst national trends indicated an increase in major crime levels on a UK wide basis, NWP only reported on minor crimes within the CCTV area. Methods for recording incidents of crime had also changed

Questions relating to the confidential Appendix 1 document were raised. At that juncture the Committee:

#### **EXCLUSION OF PRESS AND PUBLIC**

***Resolved:*** *that under Section 100A of the Local Government Act 1972, the Press and Public be excluded from the meeting for the discussion on the grounds that it would involve the likely disclosure of exempt information as defined in Paragraph 18 of Part 4 of Schedule 12A of the Act.*

The Lead Member and Head of Planning and Public Protection duly answered the Committee's questions.

**PART I** - Upon completion of the above business the meeting resumed in open session.

Members representing the Rhyl area advised that they were of the view that the Partnership provided an effective, value for money service in their area.

At the conclusion of the discussion the Committee:

**Resolved:** -

- (i) subject to the above observations to continue to support the development of the CCTV Partnership; and***
- (ii) encouraged officers and members to actively promote the benefit of Partnership's services to interested stakeholders/organisations***

At this juncture (11.30 a.m.), there was a 10 minute break.

The meeting reconvened at 11.40 a.m.

## 7 SUPPORT FOR YOUNG CARERS IN DENBIGHSHIRE

The Lead Member for Education, Children and Young People introduced the Early Help Programme Manager's report (previously circulated) which outlined work being undertaken corporately to support young carers across the county. The report focussed specifically on the offer of Leisure cards to young carers and work being undertaken by Education and Children's Services in support of the Council's aspirations and vision for young carers as laid out in the Corporate Plan and its Carers Strategy. During his introduction the Lead Member emphasised that the information contained in the current report was additional information to that presented to the Committee in an 'Information Report' circulated to members in December 2018.

The Lead Member advised that every young carer in Denbighshire referred to Wrexham, Conwy and Denbighshire (WCD) Young Carers were offered a complimentary Leisure Card. Whilst there were in the region of 350 known young carers in Denbighshire, all of whom had been offered the Leisure Card, none of them had accepted the offer. They had declined the offer as it was not what they wanted.

Responding to members' questions the Lead Member, Corporate Director: Communities, Head of Education and Children's Services and the Early Help Programme Manager:

- advised that having spoken to Young Carer Groups it had become apparent that, whilst the concept of providing complimentary Leisure Cards was well intended, individuals did not feel that it was suitable for them. Some already attended Leisure facilities as part of their school activities, others did not want to attend Leisure facilities by themselves, whilst some viewed having a discounted card would make them stand out amongst their friends and branded as being 'different' – they felt that it had a 'stigma' attached to it ;
- advised that the card on offer to young carers offered a discount rather than free admission to Leisure Service facilities, the decision on whether it should offer free admission rather than discounted admission was a commercial one for Leisure Services;
- advised that Wrexham County Borough Council, Conwy County Borough Council, Denbighshire County Council and Betsi Cadwaladr University Health Board (BCUHB) provided financial contributions to support the work of WCD Young Carers. If young carers wanted to take up the offer of the discounted Leisure card the WCD organisation would fund their provision. However, parents would need to apply for them on the young carer's behalf. A number of these families, including the carers, faced challenges and complexities on a daily basis, therefore applying for a card and then making provision for another carer to stand-in for an hour or two for them to use leisure facilities may not be practical;
- advised that young carers were young people and similar to their peers they were interested in technology etc., it was therefore important for the Council to listen to them and to provide them with respite activities that met their needs, not what adults presumed would be of interest to them; and

- emphasised that the young carers did actively engage in activities that interested them i.e. trips, breaks etc. Leisure based activities was only one of a suite of activities on offer to young carers.

At the conclusion of the discussion the Committee:

***Resolved:*** - ***subject to the above observations to receive the report and support the work undertaken to support Young Carers.***

## **8 SCRUTINY WORK PROGRAMME**

The Scrutiny Co-ordinator introduced the report (previously circulated) seeking Members' review of the Committee's work programme and providing an update on relevant issues.

A copy of the "Member's proposal form" had been included in Appendix 2. The Scrutiny Co-ordinator requested that any proposals be submitted to herself. The Cabinet Forward Work Programme had been included as Appendix 3, the table summarising recent Committee resolutions, advising on progress with their implementation, had been attached as Appendix 4.

The Scrutiny Co-ordinator confirmed following the Scrutiny Chairs and Vice Chairs meeting three reports had been proposed for the Partnerships Scrutiny Community to consider. The three reports had been included on the Forward Work Programme. The report titles were:

- CAMHS (April 2019)
- Cold Calling Zones (May 2019)
- Single access route to housing (July 2019, following Council briefing)

The Scrutiny Co-ordinator informed members she had been attendance at the Public Service board Joint Scrutiny Committee introduction meeting, the Chair and Councillor Melvyn Mile had also been in attendance. A joint scrutiny committee had been established and a meeting was to be scheduled in the future.

***RESOLVED*** that *subject to the above, the Forward Work Programme be approved.*

## **9 FEEDBACK FROM COMMITTEE REPRESENTATIVES**

The Scrutiny Co-ordinator, reported upon the training provided for the Public Service Board Joint Scrutiny Committee. It was confirmed the Chair and Councillor Melvyn Mile had been in attendance. Councillor Melvyn Mile confirmed the training had been very informative and provided members with the expectations and ambitions for the joint board.

A copy of the notes from recent Service Challenge meetings had been circulated to members as part of the 'Information Brief' document.

***RESOLVED*** that *the verbal reports be received and noted.*

The meeting concluded at 12:20 p.m.

|                         |                                        |
|-------------------------|----------------------------------------|
| <b>Report to:</b>       | <b>Partnerships Scrutiny Committee</b> |
| <b>Date of Meeting:</b> | <b>4 April 2019</b>                    |
| <b>Lead Officer:</b>    | <b>Scrutiny Co-ordinator</b>           |
| <b>Report Author:</b>   | <b>Scrutiny Co-ordinator</b>           |
| <b>Title:</b>           | <b>Scrutiny Work Programme</b>         |

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## **1. What is the report about?**

The report presents Partnerships Scrutiny Committee with its draft forward work programme for members' consideration.

## **2. What is the reason for making this report?**

To seek the Committee to review and agree on its programme of future work, and to update members on relevant issues.

## **3. What are the Recommendations?**

That the Committee considers the information provided and approves, revises or amends its forward work programme as it deems appropriate.

## **4. Report details**

- 4.1 Section 7 of Denbighshire County Council's Constitution sets out each Scrutiny Committee's terms of reference, functions and membership, as well as the rules of procedure and debate.
- 4.2 The Constitution stipulates that the Council's scrutiny committees must set, and regularly review, a programme for their future work. By reviewing and prioritising issues, members are able to ensure that the work programme delivers a member-led agenda.
- 4.3 For a number of years it has been an adopted practice in Denbighshire for scrutiny committees to limit the number of reports considered at any one meeting to a maximum of four plus the Committee's own work programme report. The aim of this approach is to facilitate detailed and effective debate on each topic.
- 4.4 In recent years the Welsh Government (WG) and the Wales Audit Office (WAO) have highlighted the need to strengthen scrutiny's role across local government and public services in Wales, including utilising scrutiny as a means of engaging with residents and service-users. From now on scrutiny will be expected to engage better and more frequently with the public with a view to securing better decisions which ultimately lead to better outcomes for citizens. The WAO will measure scrutiny's effectiveness in fulfilling these expectations.

- 4.5 Having regard to the national vision for scrutiny whilst at the same time focussing on local priorities, the Scrutiny Chairs and Vice-Chairs Group (SCVCG) recommended that the Council's scrutiny committees should, when deciding on their work programmes, focus on the following key areas:
- budget savings;
  - achievement of the Corporate Plan objectives (with particular emphasis on the their deliverability during a period of financial austerity);
  - any other items agreed by the Scrutiny Committee (or the SCVCG) as high priority (based on the PAPER test criteria – see reverse side of the 'Member Proposal Form' at Appendix 2) and;
  - Urgent, unforeseen or high priority issues

#### 4.6 Scrutiny Proposal Forms

As mentioned in paragraph 4.2 above the Council's Constitution requires scrutiny committees to prepare and keep under review a programme for their future work. To assist the process of prioritising reports, if officers are of the view that a subject merits time for discussion on the Committee's business agenda they have to formally request the Committee to consider receiving a report on that topic. This is done via the submission of a 'proposal form' which clarifies the purpose, importance and potential outcomes of suggested subjects. No officer proposal form has been received for consideration at the current meeting.

- 4.7 With a view to making better use of scrutiny's time by focussing committees' resources on detailed examination of subjects, adding value through the decision-making process and securing better outcomes for residents, the SCVCG decided that members, as well as officers, should complete 'scrutiny proposal forms' outlining the reasons why they think a particular subject would benefit from scrutiny's input. A copy of the 'member's proposal form' can be seen at Appendix 2. The reverse side of this form contains a flowchart listing questions which members should consider when proposing an item for scrutiny, and which committees should ask when determining a topic's suitability for inclusion on a scrutiny forward work programme. If, having followed this process, a topic is not deemed suitable for formal examination by a scrutiny committee, alternative channels for sharing the information or examining the matter can be considered e.g. the provision of an 'information report', or if the matter is of a very local nature examination by the relevant Member Area Group (MAG). No items should be included on a forward work programme without a 'scrutiny proposal form' being completed and accepted for inclusion by the Committee or the SCVCG. Assistance with their completion is available from the Scrutiny Co-ordinator.

#### Cabinet Forward Work Programme

- 4.8 When determining their programme of future work it is useful for scrutiny committees to have regard to Cabinet's scheduled programme of work. For this purpose a copy of the Cabinet's forward work programme is attached at Appendix 3.

#### Progress on Committee Resolutions

- 4.9 A table summarising recent Committee resolutions and advising members on progress with their implementation is attached at Appendix 4 to this report.



**5. Scrutiny Chairs and Vice-Chairs Group**

Under the Council's scrutiny arrangements the Scrutiny Chairs and Vice-Chairs Group (SCVCG) performs the role of a coordinating committee. The Group is due to hold its next meeting on 25 April 2019.

**6. How does the decision contribute to the Corporate Priorities?**

Effective scrutiny will assist the Council to deliver its corporate priorities in line with community needs and residents' wishes. Continual development and review of a coordinated work programme will assist the Council to deliver its corporate priorities, improve outcomes for residents whilst also managing austere budget cuts.

**7. What will it cost and how will it affect other services?**

Services may need to allocate officer time to assist the Committee with the activities identified in the forward work programme, and with any actions that may result following consideration of those items.

**8. What are the main conclusions of the Well-being Impact Assessment? The completed Well-being Impact Assessment report can be downloaded from the [website](#) and should be attached as an appendix to the report**

A Well-being Impact Assessment has not been undertaken in relation to the purpose or contents of this report. However, Scrutiny's through it work in examining service delivery, policies, procedures and proposals will consider their impact or potential impact on the sustainable development principle and the well-being goals stipulated in the Well-being of Future Generations (Wales) Act 2015.

**9. What consultations have been carried out with Scrutiny and others?**

None required for this report. However, the report itself and the consideration of the forward work programme represent a consultation process with the Committee with respect to its programme of future work.

**10. What risks are there and is there anything we can do to reduce them?**

No risks have been identified with respect to the consideration of the Committee's forward work programme. However, by regularly reviewing its forward work programme the Committee can ensure that areas of risk are considered and examined as and when they are identified, and recommendations are made with a view to addressing those risks.

**11. Power to make the decision**

Section 7.11 of the Council's Constitution stipulates that scrutiny committees and/or the Scrutiny Chairs and Vice-Chairs Group will be responsible for setting their own work programmes, taking into account the wishes of Members of the Committee who are not members of the largest political group on the Council.

**Contact Officer:**

Scrutiny Coordinator

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e-mail: [rhian.evans@denbighshire.gov.uk](mailto:rhian.evans@denbighshire.gov.uk)

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Note: Items entered in italics have not been approved for submission by the Committee. Such reports are listed here for information, pending formal approval.

| Meeting     | Lead Member(s)                  | Item (description / title)                                         | Purpose of report                                                                                                                                                                                                                                                                                            | Expected Outcomes                                                                                                                                                                                             | Author                        | Date Entered             |
|-------------|---------------------------------|--------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|--------------------------|
| 23 May 2019 | <b>Cllr. Bobby Feeley</b>       | 1. Support Budgets for People with Eligible Care and Support Needs | To report on the progress made in developing, promoting and rolling-out support budgets for people eligible to receive them (the report to include case studies, anticipated and unanticipated problems with their development, solutions implemented, associated costs and lessons learnt from the process) | Delivery of the Council's corporate priority relating to building resilient communities and fulfilment of the objectives of the SSWB (Wales) Act 2014                                                         | Phil Gilroy                   | May 2018                 |
|             | <b>Cllr. Tony Thomas</b>        | 2. Cold Calling Zones                                              | To examine the revised draft scheme, and formulate recommendations in relation to it, with a view to reducing doorstep crime                                                                                                                                                                                 | The development of robust Scheme that will give residents confidence to deal with doorstep callers and support the delivery of the Council's Resilient Communities' corporate priority with limited resources | Gareth Roberts/Ian Millington | By SCVCG<br>January 2019 |
|             | <b>Cllr. Bobby Feeley/Cllr.</b> | 3 CAMHS                                                            | To examine the provision of services for children, the                                                                                                                                                                                                                                                       | Ensuring that appropriate                                                                                                                                                                                     | BCUHB/Karen Evans/James Wood  | By SCVCG<br>January 2019 |

| Meeting | Lead Member(s)                                            | Item (description / title)                                                                                        | Purpose of report                                                                                                                                                                                                                                                         | Expected Outcomes                                                                                                                                                                                                                                | Author                                             | Date Entered |
|---------|-----------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|--------------|
|         | <b>Huw Hilditch-Roberts</b><br><br><b>BCUHB attending</b> |                                                                                                                   | waiting times for assessment and the consequential impact on the Council's Education and Children's Services (including the costs of delays)                                                                                                                              | intervention and support is available to the county's children, that it's available at the appropriate time, supports their development to achieve their full potential and avoids unnecessary costs for the Council (including placement costs) |                                                    |              |
| 11 July | <b>Cllr. Bobby Feeley</b>                                 | 1. Health and Social Care – Pooled Budgets<br><br>(unless developments merit its presentation at an earlier date) | To report on the progress made in relation to developing and establishing pool budgets across North Wales to conform to the requirements of Part 9 of the Social Services and Well-being (Wales) Act 2014, including in the exercise of care home accommodation functions | Assurances that the authority is complying with legislation and delivering seamless, service-user focussed services in partnerships with other local authorities and the health whilst realising value for money for Denbighshire and            | Nicola Stubbins/Richard Weigh/Bethan Jones-Edwards | June 2018    |

| Meeting      | Lead Member(s)                                                                                                               | Item (description / title)                                                                                               | Purpose of report                                                                                                                                                                                                                                                                                   | Expected Outcomes                                                                                                                                                                                                                  | Author                               | Date Entered             |
|--------------|------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|--------------------------|
|              |                                                                                                                              |                                                                                                                          |                                                                                                                                                                                                                                                                                                     | taking appropriate measures to protect itself from financial and reputational risks                                                                                                                                                |                                      |                          |
|              | <b>Cllr. Tony Thomas</b><br><br>(Council Briefing session on allocations policy etc. on 3 June may further inform this item) | 2.<br><br>Single Access Route to Housing (SARTH)<br><br>(representatives from Registered Social Landlords to be invited) | The new partnership's effectiveness in supporting people to access suitable housing within a reasonable timescale (the report to detail performance to date and include case studies. For the benefit of new members background information on its establishment should be included in an appendix) | Assurances that the Partnership is delivering in line with expectations for Denbighshire's residents in order to support the delivery of the Council's Housing and Resilient Communities corporate priorities                      | Jamie Groves/Geoff Davies            | By SCVCG<br>January 2019 |
| 12 September | <b>Cllr. Mark Young</b>                                                                                                      | 1.<br><br>Community Safety Partnership<br><b>[Crime and Disorder Scrutiny Committee]</b>                                 | To detail the Partnership's achievement in delivering its 2018/19 action plan and its progress to date in delivering its action plan for 2019/20. The report to include financial sources and the progress made in spending the allocated funding.                                                  | Effective monitoring of the CSP's delivery of its action plan for 2018/19 and its progress to date in delivering its plan for 2019/20 will ensure that the CSP delivers the services which the Council and local residents require | Alan Smith/Nicola Kneale/Sian Taylor | September 2018           |

| Meeting | Lead Member(s)            | Item (description / title)                                                        | Purpose of report                                                                                                                                                                                                                                                                                                  | Expected Outcomes                                                                                                                                                                                                                       | Author                                 | Date Entered                                                                    |
|---------|---------------------------|-----------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|---------------------------------------------------------------------------------|
|         |                           |                                                                                   | (report to include actual numbers as well as percentages to enable the Committee to effectively evaluate the impact of measures put in place)                                                                                                                                                                      |                                                                                                                                                                                                                                         |                                        |                                                                                 |
|         | <b>Cllr. Bobby Feeley</b> | 2. Annual Report on Adult Safeguarding 2018/19                                    | To consider the annual report on adult safeguarding, and information in place to meet the statutory requirements of the Social Services and Well-being Act 2014 and an evaluation of the financial and resource impact of the Supreme Court's 2014 Judgement on deprivation of liberty on the Service and its work | An evaluation of whether the Authority is meeting its statutory duty with respect to adult safeguarding and has sufficient resources to undertake this work along with the additional work in the wake of the Supreme Court's judgement | Phil Gilroy/Alaw Pierce/Nerys Tompsett | September 2018                                                                  |
|         | <b>Leader</b>             | 3. North Wales Growth Bid Phase 2 – Governance Agreement (provisional scheduling) | To examine the governance agreement between the six North Wales local authorities and other parties in respect of the operation of the North Wales Economic Ambition Board during the implementation of the North Wales Growth Deal prior to its submission                                                        | An understanding of all parties' roles and responsibilities, their obligations to each other, financial and other liabilities, and the arrangements for monitoring the Board's                                                          | Gary Williams                          | By SCVCG<br>September 2018<br>(rescheduled<br>December 2018<br>& February 2019) |

| Meeting     | Lead Member(s) | Item (description / title) | Purpose of report             | Expected Outcomes                                                                             | Author | Date Entered |
|-------------|----------------|----------------------------|-------------------------------|-----------------------------------------------------------------------------------------------|--------|--------------|
|             |                |                            | to Cabinet and County Council | performance to aid the development of future scrutiny arrangements for the Board and its work |        |              |
| 7 November  |                |                            |                               |                                                                                               |        |              |
| 19 December |                |                            |                               |                                                                                               |        |              |

**Future Issues**

| Item (description / title)                                                                                                                | Purpose of report                                                                                                                                                                                                             | Expected Outcomes                                                                                                                    | Author          | Date Entered  |
|-------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|-----------------|---------------|
| Update following conclusion of inquiry undertaken by the National Crime Agency in to historic abuse in North Wales Children's' Care Homes | To update the Committee of the outcome of the National Crime Agency (NCA) investigation in to the abuse of children in the care of the former Clwyd County Council, and to determine whether any procedures require revision. | Determination of whether any of the Council's safeguarding policies and procedures need to be revised in light of the NCA's findings | Nicola Stubbins | November 2012 |

**For future years**

|  |  |  |  |  |
|--|--|--|--|--|
|  |  |  |  |  |
|  |  |  |  |  |

**Information/Consultation Reports**

| <b>Information / Consultation</b>                                    | <b>Item (description / title)</b>               | <b>Purpose of report</b>                                                                                                                                                                                                                                                      | <b>Author</b>           | <b>Date Entered</b> |
|----------------------------------------------------------------------|-------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|---------------------|
| <b>Information Report</b><br><i>(potentially summer/autumn 2019)</i> | Mental Capacity Amendment Bill                  | To provide the Committee with information on the contents of the Bill and its implications for the Council and residents, including any changes to current service provision and arrangements the Council proposes to make in order to comply with the changes in legislation | Phil Gilroy             | September 2018      |
| <b>Information Report</b><br>(for circulation May 2019)              | Quarterly Monitoring of External Care Providers | To provide details of the regular monitoring of external care service providers commissioned by the council for social care services, identifying any escalating concerns or other areas of concern                                                                           | Katie Newe/Alan Roberts | By SCVCG 2018       |

25/03/2019 - RhE

**Note for officers – Committee Report Deadlines**

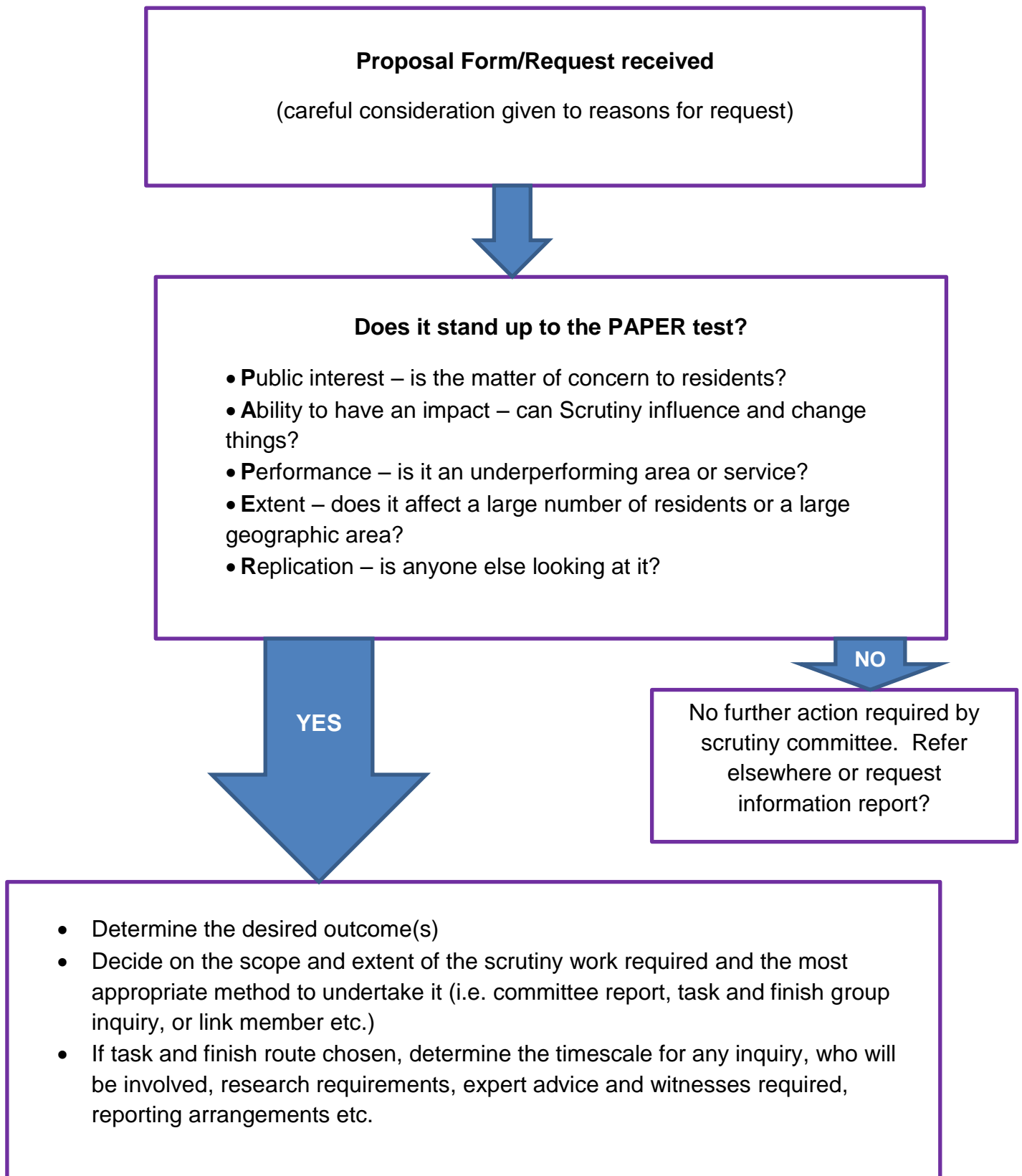
| Meeting | Deadline     | Meeting | Deadline       | Meeting      | Deadline         |
|---------|--------------|---------|----------------|--------------|------------------|
|         |              |         |                |              |                  |
| 23 May  | <b>9 May</b> | 11 July | <b>27 June</b> | 12 September | <b>29 August</b> |

Partnerships Scrutiny Work Programme.doc



| <b>Member Proposal Form for Scrutiny Forward Work Programme</b>                                                                                                                        |               |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| <b>NAME OF SCRUTINY COMMITTEE</b>                                                                                                                                                      |               |
| <b>TIMESCALE FOR CONSIDERATION</b>                                                                                                                                                     |               |
| <b>TOPIC</b>                                                                                                                                                                           |               |
| <b>What needs to be scrutinised (and why)?</b>                                                                                                                                         |               |
| <b>Is the matter one of concern to residents/local businesses?</b>                                                                                                                     | <b>YES/NO</b> |
| <b>Can Scrutiny influence and change things?</b><br>(if 'yes' please state how you think scrutiny can influence or change things)                                                      | <b>YES/NO</b> |
| <b>Does the matter relate to an underperforming service or area?</b>                                                                                                                   | <b>YES/NO</b> |
| <b>Does the matter affect a large number of residents or a large geographical area of the County</b><br>(if 'yes' please give an indication of the size of the affected group or area) | <b>YES/NO</b> |
| <b>Is the matter linked to the Council's Corporate priorities</b><br>(if 'yes' please state which priority/priorities)                                                                 | <b>YES/NO</b> |
| <b>To your knowledge is anyone else looking at this matter?</b><br>(If 'yes', please say who is looking at it)                                                                         | <b>YES/NO</b> |
| <b>If the topic is accepted for scrutiny who would you want to invite to attend e.g. Lead Member, officers, external experts, service-users?</b>                                       |               |
| <b>Name of Councillor/Co-opted Member</b>                                                                                                                                              |               |
| <b>Date</b>                                                                                                                                                                            |               |

## Consideration of a topic's suitability for scrutiny



## Cabinet Forward Work Plan

| Meeting            | Item (description / title) |                                                                                                              | Purpose of report                                                                            | Cabinet Decision required (yes/no) | Author – Lead member and contact officer                                            |
|--------------------|----------------------------|--------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|------------------------------------|-------------------------------------------------------------------------------------|
| <b>30 Apr 2019</b> | 1                          | Proposed Alternative Delivery Model (ADM) for various leisure related activities and functions               | See description.                                                                             | Yes                                | Councillors Bobby Feeley and Julian Thompson-Hill / Graham Boase / Sian Lloyd Price |
|                    | 2                          | Denbighshire's Replacement Local Development Plan – Draft Pre Deposit (preferred strategy) for consultation. | To consider a recommendation to Council.                                                     | Tbc                                | Councillor Brian Jones / Angela Loftus                                              |
|                    | 3                          | Finance Report                                                                                               | To update Cabinet on the current financial position of the Council                           | Tbc                                | Councillor Julian Thompson-Hill / Richard Weigh                                     |
|                    | 4                          | Items from Scrutiny Committees                                                                               | To consider any issues raised by Scrutiny for Cabinet's attention                            | Tbc                                | Scrutiny Coordinator                                                                |
| <b>28 May 2019</b> | 1                          | North Wales Growth Bid Governance Agreement 2                                                                | To approve the governance arrangements in relation to the implementation of the growth deal. | Yes                                | Councillor Hugh Evans / Graham Boase / Gary Williams                                |
|                    | 2                          | Finance Report                                                                                               | To update Cabinet on the current financial position of the Council                           | Tbc                                | Councillor Julian Thompson-Hill / Richard Weigh                                     |
|                    | 3                          | Items from Scrutiny Committees                                                                               | To consider any issues raised by Scrutiny for                                                | Tbc                                | Scrutiny Coordinator                                                                |

## Cabinet Forward Work Plan

| Meeting             | Item (description / title) | Purpose of report                   | Cabinet Decision required (yes/no)                                                                                                              | Author – Lead member and contact officer |                                                 |
|---------------------|----------------------------|-------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|-------------------------------------------------|
|                     |                            | Cabinet's attention                 |                                                                                                                                                 |                                          |                                                 |
| <b>25 Jun 2019</b>  | 1                          | World Heritage Site Management Plan | To bring to Cabinet's attention the new Pontcysyllte Aqueduct and Canal World Heritage Site Management Plan and for Cabinet to endorse the Plan | Yes                                      | Councillor Bobby Feeley / Tony Ward / Huw Rees  |
|                     | 2                          | Finance Report                      | To update Cabinet on the current financial position of the Council                                                                              | Tbc                                      | Councillor Julian Thompson-Hill / Richard Weigh |
|                     | 3                          | Items from Scrutiny Committees      | To consider any issues raised by Scrutiny for Cabinet's attention                                                                               | Tbc                                      | Scrutiny Coordinator                            |
| <b>30 July 2019</b> | 1                          | Finance Report                      | To update Cabinet on the current financial position of the Council                                                                              | Tbc                                      | Councillor Julian Thompson-Hill / Richard Weigh |
|                     | 2                          | Items from Scrutiny Committees      | To consider any issues raised by Scrutiny for Cabinet's attention                                                                               | Tbc                                      | Scrutiny Coordinator                            |
| <b>24 Sep 2019</b>  | 1                          | Finance Report                      | To update Cabinet on the                                                                                                                        | Tbc                                      | Councillor Julian Thompson-                     |

## Cabinet Forward Work Plan

| Meeting            | Item (description / title) |                                | Purpose of report                                                  | Cabinet Decision required (yes/no) | Author – Lead member and contact officer        |
|--------------------|----------------------------|--------------------------------|--------------------------------------------------------------------|------------------------------------|-------------------------------------------------|
|                    |                            |                                | current financial position of the Council                          |                                    | Hill / Richard Weigh                            |
|                    | 2                          | Items from Scrutiny Committees | To consider any issues raised by Scrutiny for Cabinet's attention  | Tbc                                | Scrutiny Coordinator                            |
|                    |                            |                                |                                                                    |                                    |                                                 |
| <b>22 Oct 2019</b> | 1                          | Finance Report                 | To update Cabinet on the current financial position of the Council | Tbc                                | Councillor Julian Thompson-Hill / Richard Weigh |
|                    | 2                          | Items from Scrutiny Committees | To consider any issues raised by Scrutiny for Cabinet's attention  | Tbc                                | Scrutiny Coordinator                            |
|                    |                            |                                |                                                                    |                                    |                                                 |
| <b>19 Nov 2019</b> | 1                          | Finance Report                 | To update Cabinet on the current financial position of the Council | Tbc                                | Councillor Julian Thompson-Hill / Richard Weigh |
|                    | 2                          | Items from Scrutiny Committees | To consider any issues raised by Scrutiny for Cabinet's attention  | Tbc                                | Scrutiny Coordinator                            |
|                    |                            |                                |                                                                    |                                    |                                                 |
| <b>17 Dec 2019</b> | 1                          | Finance Report                 | To update Cabinet on the current financial position of             | Tbc                                | Councillor Julian Thompson-Hill / Richard Weigh |

## Cabinet Forward Work Plan

| Meeting | Item (description / title)          | Purpose of report                                                 | Cabinet Decision required (yes/no) | Author – Lead member and contact officer |
|---------|-------------------------------------|-------------------------------------------------------------------|------------------------------------|------------------------------------------|
|         |                                     | the Council                                                       |                                    |                                          |
|         | 2<br>Items from Scrutiny Committees | To consider any issues raised by Scrutiny for Cabinet's attention | Tbc                                | Scrutiny Coordinator                     |
|         |                                     |                                                                   |                                    |                                          |

### Note for officers – Cabinet Report Deadlines

| <i>Meeting</i> | <b><i>Deadline</i></b> | <i>Meeting</i> | <b><i>Deadline</i></b> | <i>Meeting</i> | <b><i>Deadline</i></b> |
|----------------|------------------------|----------------|------------------------|----------------|------------------------|
|                |                        |                |                        |                |                        |
| <i>April</i>   | <b><i>12 April</i></b> | <i>May</i>     | <b><i>13 May</i></b>   | <i>June</i>    | <b><i>11 June</i></b>  |

Updated 27/03/19 - KEJ

Cabinet Forward Work Programme.doc

## Progress with Committee Resolutions

| Date of Meeting  | Item number and title                       | Resolution                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Progress                                                             |
|------------------|---------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| 14 February 2019 | 5. Environmental Enforcement Provision      | <p><b><u>RESOLVED:</u></b> - <i>subject to the above observations –</i></p> <p>(i) <i>to support the draft contract specification set out in Appendices A and B to the report to enable officers to proceed to the tender stage of procuring an external provider to deliver enforcement of environmental crime services in the County; and</i></p> <p>(ii) <i>that regular reports are provided to each Member Area Group (MAG) on Environmental Crime Enforcement activities in their area.</i></p> | Lead Member and officers informed of the Committee's recommendations |
|                  | 6. Denbighshire CCTV Partnership Update     | <p><b><u>RESOLVED:</u></b> -</p> <p>(i) <i>subject to the above observations to continue to support the development of the CCTV Partnership; and</i></p> <p>(ii) <i>encouraged officers and members to actively promote the benefit of the Partnership's services to interested stakeholders/organisations</i></p>                                                                                                                                                                                    | Lead Member and officers informed of the Committee's recommendations |
|                  | 7. Support for Young Carers in Denbighshire | <p><b><u>RESOLVED:</u></b> - <i>subject to the above observations to receive the report and support the work undertaken to support Young Carers.</i></p>                                                                                                                                                                                                                                                                                                                                              | Lead Member and officers advised of the Committee's recommendations  |

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